

MOVING CHECKLIST



90 Days to Go:

- Make moving binder
- Start looking at travel options for moving day
- Send your new employment contract to an attorney for review
- _____
- _____
- Look for housing options in your new town
- Take inventory of all of your belongings
- Research moving companies based on desired method of movement
- _____
- _____

60 Days to Go:

- Choose a moving method and get at least 3 quotes
- Finalize housing options for new home
- Give notice to the current landlord, if you rent
- Schedule use of loading dock or street curb at origin & destination
- Print out new employer's moving policy, if relocating for work
- Research and schedule a car transporter, if needed
- Make a plan for transporting pets, plants, and valuables
- Meal plan to use up food in pantry & freezer
- _____
- _____
- Decide how you will arrange furniture in your new home
- Get rid of items no longer needed: donate, toss, or sell
- Notify doctors, dentists, and pharmacists of address change
- Arrange for transfer of records and prescriptions to new providers
- Make travel arrangements for moving day
- Request day off from work for moving day
- Contact Renters/Home Insurer to discuss change of address
- _____
- _____
- _____

30 Days to Go:

- Review details of the move with the moving company
- Create a moving schedule
- Return borrowed items
- Get things back that you have loaned out
- Purchase packing materials, if needed
- Arrange to disconnect cable, phone, & internet
- Coordinate childcare for moving days
- Complete change of address form with the Post Office
- _____
- _____
- Check requirements for drivers license & auto registration
- Create a "Do Not Move" box
- Begin packing items not needed over the next month
- Label boxes with room and contents
- Create an inventory record
- Arrange for a vehicle tune up
- Designate a space for packed boxes
- Fill prescriptions for current medications
- _____
- _____
- _____

14 Days to Go:

- Confirm travel arrangements
- Continue packing remaining items
- Collect valuables into one bag/box
- Give children age-appropriate tasks to help out
- _____
- _____
- Collect clothing from cleaners
- Pack suitcases that you will be taking with you on moving day
- Set up utilities for new home
- Create an info page for movers
- _____
- _____
- _____

7 Days to Go:

- Arrange payment for movers
- Confirm your move-out date with current home
- Confirm your move-in date for your destination
- Change locks in your new home and get copies of key
- Clean the carpets of your new home
- Empty, clean & defrost the fridge
- _____
- _____
- Discuss contingency plan for movers running late
- Back up computers to hard drive
- Place all keys that need to be returned in an envelope (rental, workplace)
- Donate all unsold items
- Put together a moving survival kit
- Empty office
- _____
- _____
- _____

Moving Day:

- Strip the beds
- Throw out perishable food
- Pack up frozen breastmilk
- Return cable, phone, & internet supplies
- Place bags you are taking with you for the move in a separate location
- Stay hydrated
- _____
- _____
- Empty all trash containers
- Clear walkways for movers
- Take care of your laborers (provide food, water)
- Tip your laborers
- Confirm details of the move with the driver when (s)he arrives
- Finish cleaning up after movers load all belongings
- _____
- _____
- _____